*[Sample Letter on your company letterhead.*

*Suit to your organization’s description and needs]*

Your Name

Name of Organization

Organization Address

Phone, email and/or website

To whom it may concern,

As the director (your name) of (organization name), we would like to express our need for cultural workshops facilitated by the Aboriginal Arts Collective of Canada (Pass the Feather).

Feather Bundle workshops are rare and we understand that Dawn Setford of AACC is the only First Nations individual offering the materials and instruction for these workshops.

(Your organization name) is a (non-profit or community program) that provides a range of programs and services to First Nations, Inuit and Métis women, men and children who are in need of guidance, cultural activity and learning, survivors of domestic and other forms of violence, or who are suffering the effects of the residential school system or foster care.

As a not-for-profit, we are in need of resources like this but our clients are not in a position to afford the materials to complete the workshop nor do we have excess funding to allocate to art and culture programming.

Please consider that organizations like ours would appreciate your consideration in financing AACC so that they may continue to provide art and culture workshops to those in need of guidance.

Kindest regards,

Your name,

Your Organization Name